



## Book'em - Bringing Kids and Books Together

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[www.bookem-kids.org](http://www.bookem-kids.org) \* [info@bookem-kids.org](mailto:info@bookem-kids.org)

### Book Drive Components

**Books Needed:** New or "Like-New" books for children from infancy through high school. Greatly needed are books for pre-K to 4<sup>th</sup> grade ages. Books that are compatible with the Book'em mission are: paperback and hard cover books, fiction, (picture-story books, chapter books full of fun, excitement, mysteries, adventures, etc.) and non-fiction (animals, sports, trivia, science, comics, etc.), all suitable for children and teens.

**Book'em Does Not Accept:** Reference books, encyclopedias, elementary/high school textbooks, discarded library books, library books, non-fiction printed prior to the year 2000, very used, worn, old books that have become yellowed or tattered. These books are not in compliance with our mission. Please do not donate them to Book'em.

#### Book Drive Set-Up:

- 1) Spread the word by providing information about Book'em and your book drive via emails, newsletters, bulletin boards, payroll inserts, meeting notices, flyers, posters, etc. Be sure to include an ending date for donations.
- 2) Select collection sites (i.e. cafeteria, lobby, break room, hallways, store entrance, etc).
- 3) Distribute book collection bins/containers at selected collection sites. You can use our sample posters (8 1/2 x 11) to paste on your collection bins.

#### Completion of Book Drive:

- 1) Contact Book'em and inform us of your book drive completion by calling our office 615-255-1820, or emailing us at [books@bookem-kids.org](mailto:books@bookem-kids.org).
- 2) Deliver the books to our office located in the Nashville Public Television building, 161 Rains Ave, Nashville, TN 37203, or if you need the books picked up contact us and we'll make arrangements with you.
- 3) Please make sure we have your complete contact information. We will send you a receipt and/or letter of appreciation for your donation.